



Earth Science for Society 2024
 March 17-19, 2024
 MacEwan Centre - University of Calgary
 Calgary, Alberta

Visit our website to view our on-line catalogue

SERVICE CONTRACTOR CONTACT

GLOBAL CONVENTION SERVICES
 9168 52nd Street SE
 Calgary, AB T2C 5A9

Phone: (403) 273-8064
 Email: calgary@globalconvention.ca

BOOTH EQUIPMENT

Each exhibitor booth space consists of the following:

** One (1) skirted table with white vinyl top and skirted on all 3 sides.

ELECTRICAL:

** One (1) 110v, 15 amp, duplex outlet is supplied as part of your booth package.

PRE-SHOW PRICE DEADLINE DATE

In order to receive advance order discount rates (pre-show price) listed on selected price sheets, we must receive your order and payment by:
March 4, 2024 Orders received after this date will be subject to Retail Prices.

EXHIBITOR MOVE-IN

Saturday	March 16, 2024	1:30PM	-	5:00PM
Sunday	March 17, 2024	9:00AM	-	11:00AM

Notes:

SHOW HOURS

Sunday	March 18, 2024	12:00PM	-	5:00PM
Monday	March 19, 2024	9:00AM	-	2:15PM
		6:00PM	-	9:00PM
Tuesday	March 20, 2024	9:00AM	-	2:15PM

EXHIBITOR MOVE-OUT

Tuesday	March 20, 2024	2:30PM	-	5:00PM
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Notes:

MATERIAL HANDLING

PLEASE NOTE, GLOBAL CONVENTION SERVICES DOES NOT OFFER SHIPPING, CUSTOMS OR BROKERAGE SERVICES.

ADVANCED SHIPMENTS ACCEPTED

START Monday February 26, 2024 **END** Monday March 11, 2024

Freight received at advance warehouse prior to, or after, dates noted will be subject to additional handling fees.

EVENT INFORMATION



9168 52nd Street SE, Calgary, AB, T2C 5A9
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PRE-SHOW DEADLINE: March 4, 2024

EVENT NAME Earth Science for Society 2024 **DATES** March 17-19, 2024

Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

TABLES
Dressed tables are show color unless otherwise requested

Description	Qty	Preshow	Amount
Vinyl Top Table 30" - No Skirt 2'x4' () 2'x6' () 2'x8' ()		\$59	
2'x4' Dressed Table-30" High (Vinyl Top, Skirted 3 Sides)		\$89	
2'x6' Dressed Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$95	
2'x8' Dressed Table- 30" High (Vinyl Top, Skirted 3 Sides)		\$106	
30" High Extra Skirt (To Skirt 4th Side)		\$50	
Vinyl Top Table 40" - No Skirt 2'x4' () 2'x6' () 2'x8' ()		\$68	
2'x4' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$107	
2'x6' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$111	
2'x8' Raised Dressed Table-40" High (Vinyl top, Skirted 3 Sides)		\$125	
40" High Extra Skirt (To Skirt 4th Side)		\$58	
Low Pedestal Table (30" Round, 30" High)		\$95	
Tall Pedestal Table (30" Round, 40" High)		\$115	
Spandex Cover for Tall Pedestal Table (Black)		\$40	

SUB-TOTAL TABLES

SEATING
**** Subject to availability**

Folding Chair (Black)		\$25	
Fabric Side Chair (Grey, Padded Seat & Back)		\$60	
Bar Height Stool (Padded Seat with Wire Back)		\$101	
Padded, Tufted, Gas Lift Stool WHITE () BLACK ()		\$123	

SUB-TOTAL SEATING

PREMIUM SEATING
**** Subject to availability**

Square Back Leather Club Chair WHITE () BLACK ()		\$350	
Squared Back Leather Loveseat WHITE () BLACK ()		\$475	
Squared Back Leather Sofa WHITE () BLACK ()		\$480	

SUB-TOTAL PREMIUM SEATING

ACCESSORIES
*** All items subject to availability**

Description	Qty	Preshow	Amount
Literature Rack (Floor Model)		\$163	
Coffee Table		\$150	
Retractable Tape Stanchions- Price per Section (2 Stanchions)		\$60	
Easel (Aluminum, Tri-Pod, Floor Model)		\$46	
Wastebasket		\$21	
Bag Holder (1m tall, adjustable arms)		\$62	
Plant (Tropical, 3'-4' High) * Specialty Plants Available Upon Request.		Contact our office for a price quote	
2' x 8' Black Gridwall (customer to supply accessories)		\$33	
Posterboard (8' x 4', Velcro Adaptable)		\$150	
Self Standing Hand Sanitizer Dispenser		\$109	

SUB-TOTAL ACCESSORIES

DRAPE & HARDWARE ** Rented per Lineal Foot

Blue () Green () Grey () Black () Show ()	Qty	Preshow	Amount
4' High Pipe & Drape, Per Linear Foot		6.00/ft	
8' High Pipe & Drape, Per Linear Foot		9.00/ft	
Steel Only-No Drape (Bases, 8' Uprights, Crossbar) - Per Linear Foot		5.20/ft	

SUB-TOTAL DRAPE & HARDWARE

SUMMARY OF FURNISHINGS

Tables	\$	
Seating	\$	
Premium Seating	\$	
Accessories	\$	
Drape & Hardware	\$	
TOTAL	\$	

Carry this total to Method of Payment form

FURNISHINGS & ACCESSORIES

EVENT NAME Earth Science for Society 2024 **DATES** March 17-19, 2024

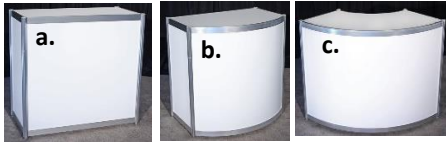
Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

COUNTER DISPLAYS

COUNTER DISPLAYS



Item	Description	Qty	Preshow	Amount
a.	1m Standard c/w Locking Doors at Back (White, 1m long x 1/2m deep x 1m tall)		\$205	
b.	1m Curved Front c/w Locking Doors at Back (White, 1m long x 1/2m deep x 1m tall)		\$310	
c.	1/4 Round, White - Open in Back		\$390	
SUB-TOTAL COUNTER DISPLAYS				

SUMMARY OF COUNTER DISPLAYS
\$ _____
<i>Carry this total to Method of Payment form</i>

Send completed form along with Method of Payment to calgary@globalconvention.ca



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PRE-SHOW DEADLINE: _____

March 4, 2024

EVENT NAME Earth Science for Society 2024 **DATES** March 17-19, 2024

Exhibiting Company: _____ **Booth #** _____
Contact Name: _____ **Booth Size** _____
Phone #: _____ **Email:** _____

BOOTH CARPET and CARPET PADDING

Subject to availability

1st Color Choice: Blue Red Grey Black
2nd Color Choice: Blue Red Grey Black

Description	Quantity	Preshow	Amount
Broadloom - 10' x 10'		\$175	
Broadloom - 10' x 20'		\$350	
Broadloom - 10' x 30'		\$525	
Broadloom - 20' x 20'		\$700	
Bulk Carpet, *: Size <input checked="" type="checkbox"/> =		\$1.75	
Custom Sized Bulk Carpet **: Size <input checked="" type="checkbox"/> =		\$2.50	
Protective Plastic*** : Size <input checked="" type="checkbox"/> =		\$0.75	
Carpet Padding - Size <input checked="" type="checkbox"/> =		\$1.20	
SUB-TOTAL CARPET & PADDING			

- * ** Booth spaces larger than 20' x 20' must use bulk carpet pricing.
- * Booth carpet & bulk carpet supplied in per square foot.
- ** Custom sized bulk booth carpet refers to sizes that do not fall under the 10'x10' increments (example 20' x 35').
- *** It is the responsibility of the exhibitor to remove plastic prior to show opening.

BOOTH CLEANING

Service Option (CHOOSE 1 OR 2)	Booth Size	Total Sq.. (min 100)	Rate	# of days	Total
1 Initial vacuum before first day only	<input checked="" type="checkbox"/>		\$0.50	<input checked="" type="checkbox"/> 1	
2 Daily vacuum & empty waste baskets	<input checked="" type="checkbox"/>		\$0.50	<input checked="" type="checkbox"/>	
SUB-TOTAL BOOTH CLEANING					

SPECIAL INSTRUCTIONS:

SUMMARY OF CARPET & BOOTH CLEANING

\$ _____

Carry this total to Method of Payment Form

Send completed form along with Method of Payment to calgary@globalconvention.ca

CARPET, PADDING & BOOTH CLEANING



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PRE-SHOW DEADLINE: March 4, 2024

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Exhibiting Company: _____ **Booth #** _____

Contact Name: _____ **Booth Size** _____

Phone #: _____ **Email:** _____

BOOTH ID and SHOW SIGNAGE

- ** All signage pricing is based on Global Convention Services in-house printing. Expect additional charges for RUSH printing, outsourced printing and last minute shipping/delivery.
- ** Preferred logo file formats: Vector EPS, high resolution TIF or PDF (minimum 300 dpi).
- ** Date for artwork deadline will be supplied at time of order.

Description (Width x Height)	Qty.	Unit Price	Amount
BOOTH ID SIGNS ^^^ Printed to Coroplast, Non-Laminated & Holes Drilled for Hanging (with exception of 11"x9" sign)			
11" x 9" with easel back (for table)		\$36.25	
36" x 8"		\$40.00	
44" x 7"		\$46.25	
22" x 17"		\$46.25	
28" x 14"		\$46.25	
SHOW SIGNAGE ^^^ Custom Floor Graphics (based on 1 sq. ft. each)			
Arrows, Stop Signs, complete with logo		\$25.03	
SHOW SIGNAGE ^^^ Printed to Coroplast, Non-Laminated (with exception of ballot box label)			
22" x 28"		\$72.50	
44" X 28"		\$102.50	
40" X 30"		\$102.50	
Brass Grommets (Rings) for hanging- Per Sign		included	
Holes Drilled for hanging- Per Sign		included	
TOTAL SIGNAGE			

Width _____ x Height _____
W

Width _____ x Height _____
W

H

I would like my sign(s) to read / logo:

H

CUSTOM BOOTH SIGNAGE

- * We feature in-house graphic designers at a rate of \$75 per hour (minimum 1 hour) to design your artwork per your specifications.
- * Preferred artwork file formats: Vector EPS, high resolution TIF or PDF with all fonts converted to curves, no bleeds, a resolution of 150 dpi at the actual printed size is best but for large TIF or EPS files, you may submit your files at 50% of file size, minimum 100 dpi resolution. Low resolution PDF's should accompany files.
- * Panel size(s) and deadline date for artwork will be supplied at time of order.

COUNTER GRAPHICS *** Printed to PVC Panel, Non-Laminated			
Graphic front panel for 1m standard counter		\$150.00	
Graphic front panel for 1m curved front counter		\$165.00	
Graphic front panel for 1/4 round counter		\$225.00	
Graphic side panel for counters (price per panel)		\$75.00	
TOTAL CUSTOM SIGNAGE			

SUMMARY OF SIGNAGE

\$ _____

Carry this total to Method of Payment form

SIGNAGE (Show Signs & Custom Booth Graphics)

Send completed form along with Method of Payment to calgary@globalconvention.ca



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ORDERING DEADLINE: March 11, 2024

MATERIAL HANDLING

EVENT NAME Earth Science for Society 2024 **DATES** March 17-19, 2024
Exhibiting Company: _____ **Booth #** _____
Contact Name: _____ **Booth Size** _____
Phone #: _____ **Email:** _____

SPECIFICATIONS ON SHIPMENTS - IN-BOUND * Please provide copy of waybill *****

Carrier Name	Description	(L x W x H)	Weight
	Example: Crate	6' x 3' x 4'	859
Expected Delivery Date			
Estimated Total Weight			
		Total Weight	<input type="text"/>

CALCULATION OF ORDER

** A material handling charge based on CWT (per 100 lbs. with a minimum 200 lb. charge) will be applied for any exhibitor freight handled by Global Convention Services Ltd.

** Rates are per shipment received. Avoid additional fees by shipping all freight in one shipment.

EXAMPLES	Total Weight		CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb.)
Shipments <u>LESS</u> than 200 lbs.	200	/ 100	2	2	X	\$95.00	\$190.00
Shipments <u>OVER</u> 200 lbs.	859	/ 100	8.59	9	X	\$95.00	\$855.00

Service Type	Total Weight		CWT (100 lbs.)	Round up CWT (100 lbs.)	X	Price per CWT (100 lbs.)	Estimated Total Cost (200 lb. Min.)
ADVANCED WAREHOUSE		/ 100			X	\$95.00	
POST-SHOW RETURN TO WAREHOUSE		/ 100			X	\$95.00	

*** PLEASE READ CONDITIONS ON NEXT PAGE FOR DETAILED DESCRIPTION OF SERVICES.

*** Global Convention Services does not offer shipping services.

*** Global Convention Services does not offer customs or brokerage services.

*** Global Convention Services Post-Show Return to Warehouse additional storage fees will be applied after 5 business days on close of event.

Freight Accepted at Global Advanced Warehouse: February 26, 2024 - March 11, 2024

SUMMARY OF MATERIAL HANDLING
\$ _____
<i>Carry this total to Method of Payment form</i>

Send completed form along with Method of Payment to calgary@globalconvention.ca

CLGY (TS)-01 SEPT/2023

CONDITIONS

- * Global Convention Services must be notified 14 days in advance of move in on any individual piece that exceeds 5000 lbs. or requires special handling or equipment. Global Convention Services reserves the right to deem which items require additional labor and special handling or equipment and assess charges accordingly.

LIABILITY

- * Global Convention Services has limited liability for damage caused to shipments while being handled and is not responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier.
- * Shipments should be insured by the exhibitor.
- * The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Global Convention Services reserves the right to alter exhibitor's bill of lading to reflect damage while handling loose exhibit materials or those inadequately packed.
- * Global Convention Services will not be responsible for failure or delay performing service when delay is caused by strike, labor stoppage, or any other cause unavoidable or beyond their control.
- * The liability of Global Convention Services is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by shipper.

IMPORTANT INFORMATION

- * Material Handling Form must be submitted at least **14 days** prior to show.
- * Collect shipments **will not** be accepted.
- * All shipments must be clearly marked with number of pieces, shipping address, show name, company name, and booth number.
- * All pieces on a skid must contain a shipping label in the event the freight gets removed from the skid by your freight carrier.
- * Global Convention Services weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment.
- * Minimum 200 lb. charge will apply to shipments weighing less than 200 lbs.
- * **Billing is based on a per shipment received. Avoid additional fees by shipping all freight together.**
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.

ADVANCED WAREHOUSE MATERIAL HANDLING

- * Shipments to arrive during scheduled delivery dates provided, during normal business hours of 9:00 am - 4:00 pm, Monday - Friday. Additional material handling and delivery charges will apply to shipments received before or after selected dates.
- * Service includes storage of freight during specified dates, delivery to booth, removal and return of empty containers, reloading of shipment from booth onto designated outbound carrier.

OUTBOUND SHIPMENTS

- * Exhibitor is responsible for repacking their freight.
- * **It is the exhibitor's sole responsibility to label each piece of outbound shipment and to provide a completed Bill of Lading covering each outbound shipment. Exhibitor is also responsible for payment arrangements with their carrier.**
- * Global Convention Services will not be responsible for delay of rush shipments, which will be expedited to the best of their ability.
- * **Exhibitor to make arrangements with their shipper to have freight picked up within the allotted move out times.**
- * The right is reserved to re-route any outbound shipment not picked up by exhibitor's specified carrier during the allotted move out period. Exhibitor material remaining after move-out period without forwarding instructions will either be "forced freight" with official event transport OR returned to Global advance warehouse where material handling fees will be applied. Both options will be at exhibitor's expense.
- * No liability of any nature shall attach to Show Management or Global Convention Services for exhibit material abandoned at the exhibit site.
- * ***Any freight returned to advance warehouse post-show will be subject to post-show material handling charges.***

NOTE: Freight will not be released to ground transport until account has been settled with Global.

POST-SHOW MATERIAL HANDLING (RETURN TO ADVANCE WAREHOUSE)

- * Arrangements for Return to Warehouse services must be made in advance of, or prior to, show closing.
- * Exhibitors are responsible for return shipping labels, customs paperwork & Bill of Ladings. Return shipping labels must be on ALL pieces.
- * **International Shipping:** Customs paperwork, and any associated charges, are the sole responsibility of the exhibitor.
- * Exhibitors are responsible to schedule pick up from Global Convention Services' advance warehouse location.
- * **Exhibitors are to make payment arrangements with ground transport or courier prior to pick up.**
- * **All Global charges or fees must be paid in full and in good standing prior to the release of freight to ground transport or courier.**

USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)

February 26, 2024 TO **March 11, 2024**

To: GLOBAL CONVENTION SERVICES
9168 52nd Street SE
Calgary, AB T2C 5A9

Show: **Earth Science for Sociey 2024**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

.....

USE THESE LABELS FOR SHIPPING TO ADVANCED WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advanced warehouse (Mon-Fri, 9am-4pm)

February 26, 2024 TO **March 11, 2024**

To: GLOBAL CONVENTION SERVICES
9168 52nd Street SE
Calgary, AB T2C 5A9

Show: **Earth Science for Sociey 2024**

Exhibitor: _____

Booth #: _____

Piece #: _____ of _____

MATERIAL HANDLING - Shipping Labels --- Advance Warehouse



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PRE-SHOW DEADLINE: March 4, 2024

EVENT NAME Earth Science for Society 2024 **DATES** March 17-19, 2024

Exhibiting Company Information

Exhibiting Company: _____	Booth #
Exhibiting Company Mailing Address: _____	
City / Province / Postal Code: _____	
Contact Name: _____	
Telephone: _____ Fax: _____ Email: _____	

Third Party Company Information * If Applicable *****

Third Party Company Name: _____
 Third Party Billing Address: _____
 City / Province / Postal Code: _____
 Contact Name: _____
 Telephone: _____ Fax: _____ Email: _____

Services to be invoiced to Third Party Company

All Global Services Electrical Material Handling In & Out Booth Cleaning
 Equipment & Furniture Other _____

INFORMATION

- * Payment must accompany order. Order will not be processed without payment.
- * Pre-Show pricing available until the date specified on order forms and when accompanied with payment.
- * Global reserves the right to invoice at retail prices on orders received after pre-show deadline.
- * Prices are based on duration of event and include site delivery, installation, and removal.
- * Prices are in Canadian dollars.
- * Exhibitors are responsible for damage or loss of rental material.
- * Copy of invoice sent on request only. Mail Email _____

CANCELLATION OF ORDERS

- * Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee.
 - * If full service has been provided - subject to a 100% cancellation fee (no refund).
 - * **Upon arrival to your booth for set up**, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately for any missing items.
- NOTE:** Refunds will not be issued post-show if missing item(s) were not reported to Global Service Desk.

PAYMENT INFORMATION

BANK TRANSFER & e-TRANSFERS
 * Contact office for details
 * Customers are responsible for any bank processing fees

CREDIT CARD
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labor & material handling.

Visa MasterCard Amex
 Purchase Order # (if applicable) _____
 (P.O. is for vendor's reference only. Payment must accompany order.)
 Card # _____
 Expiry Date _____ CVV _____
 Cardholder Name _____
 Cardholder Signature _____
 Cardholder Telephone _____

CALCULATION OF ORDER

Furnishings & Accessories	\$	_____
Counters	\$	_____
Carpet & Booth Cleaning	\$	_____
Electrical (Indoor)	\$	_____
Signage	\$	_____
Material Handling	\$	_____

Total of Items	\$	_____
5% GST	\$	_____
TOTAL ORDER	\$	_____

Canadian Funds
 HST # 12259 9822 RT0001

Payment must be submitted with order forms. Send completed forms to calgary@globalconvention.ca

METHOD OF PAYMENT